

GROUP LEADER GUIDE: MANAGING TEXT-TO-PAY



Text-to-Pay will be available the day pricing is published.

Once Text-to-Pay is turned on, and one of your sellers collects payment using Text-to-Pay, the email address used to register your group will begin receiving Daily Transaction Reports from emails from no_reply@buynowaf.com with live links to your fundraisers transaction details (credit/debit card transactions).

If you would like these emails to go to someone else, or add additional email addresses to receive the daily transaction reports, send us an email at info@theorange-guy.com.

Example of Daily Transaction Report

The Orange Guy
M&R Sales

MAYFIELD HIGH SCHOOL TRACK & FIELD
TRANSACTIONS

TOTAL: \$8,250.00
Avg: \$275.00

Search Transactions

DATE/TIME	FIRST	LAST	AMOUNT	CUSTOMER
11/12/2020 3:46 pm	Johnny	Smith	\$55.00	Mr. & Mrs. Tony Garcia
11/12/2020 2:45 pm	Carlos	Vasquez	\$70.00	Mr. & Mrs. Nathan Clark
11/12/2020 2:30 pm	Kelly	Perrault	\$35.00	Robert Gutter

PARTICIPANT SUMMARY

Search Participants

FIRST	LAST	# DONORS	TOTAL
Johnny	Smith	12	\$490.00
Carlos	Vasquez	9	\$350.00
Kelly	Perrault	14	\$520.00

Do not use the Daily Transaction Report to tally your totals as this report only shows credit card sales. Use the Individual Order Forms. Also remember to have kids add their Text-to-Pay sales to their Individual Order Forms.

What happens to your money collected using Text-to-Pay?

Money collected using the Text-to-Pay are deposited into M&R Sales, Inc (dba The Orange Guy) business account. We see the same updated spreadsheet daily as you do. At the end of the sales period, and after your fruit has been delivered, the invoice you receive from M&R Sales, Inc (dba The Orange Guy) will include a deduction for the total dollar amount collected by your group using Text-to-Pay.

For example, your invoice total is \$3,000, but your group collected \$1,000 via Text-to-Pay, you would owe \$2,000.